



Dear Parent/Guardian

To facilitate a faster and more secure payment system, UTC Cambridge will reimburse expenses via Lloyds Link (BACS) and would ask you to kindly provide the following information:

Your son's/daughter's name:

Home Address:

Account holder:

Surname:

First name/initials/title:

Email address for remittance:

Phone number:

Account no.:

Sort code:

Bank name:

Bank address:

Please return the form to UTCC finance department at [finance@utccambridge.co.uk](mailto:finance@utccambridge.co.uk), or alternatively, ask your son/daughter to return this form to the UTC reception desk, in an envelope, marked confidential, addressed to Elizabeth Andrews, finance department.

The UTCC operates in line with the Data Protection Act 1998.

Yours sincerely  
UTC Finance

[www.utccambridge.co.uk](http://www.utccambridge.co.uk) | [info@utccambridge.co.uk](mailto:info@utccambridge.co.uk) | Tel 01223 724300